

WICHITA FALLS HOUSING AUTHORITY
5/27/2020

Office Phase 2 procedures

- Office will be closed to walk in foot traffic
- By Appointment only
- Staff will escort in and out
- Must wear Mask
- Gloves will be provided if wanted or needed
- Hand sanitizer at door must be used
- Staff will Sanitize area before and after each visit to protect staff and residents
- Clean common areas at least 3x a day/ 7am, 11am, and 2pm
- Staff will be working in separated work spaces
- Shields on Desks to protect staff & Residents

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