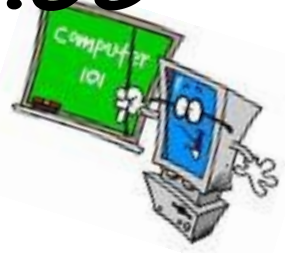


# Computer Lab Rules



Sign in and out , and complete all information daily.

Let the lab monitor know if you are there for Community Service and note that on sign in sheet.

No food or drink at computers.

Snacks or drinks at white tables only, clean up after yourself.

One person to a computer at all times unless accompanied by parent or guardian.

One hour maximum if there is someone on the waiting list for the computers.

Do not move computer equipment except for using and retuning headphones to hook.

Computer use will be monitored by lab assistants.

No inappropriate websites, music, or videos will be allowed.

No inappropriate language or behavior while in the lab.

Secure permission from lab assistant or instructor if you need to print.

Take time to listen to instructions before beginning work.

Leave the area clean for others to use.